



Historic Palace Theatre | 7 Ledgewood Avenue, Netcong, NJ 07857 | (973) 347-4946

### General Rental Policies

1. Rental of the Palace Theatre is based on availability. Dates are reserved pending receipt of a signed contract and deposit by a designated due date. Public events should be family friendly. The Growing Stage will not rent the Palace Theatre for any events containing certain adult content or anything which would display hate or discrimination. This is at the sole discretion of The Growing Stage staff and board of trustees.
2. Please refer to our Rate Sheet for pricing. Additional costs may apply based on the needs of your specific event. With provided information, The Growing Stage will create an estimated total in advance.
3. Renters must provide a Certificate of Liability Insurance as specified in our contract by the designated due date.
4. Any public ticketed event is required to use the approved Growing Stage electronic ticketing system. All ticket and box office operations will be handled by The Growing Stage. Renters are responsible for covering all fees associated with ticket sales.
5. The Growing Stage is the exclusive concessionaire of the venue and will sell concessions at all performances. Renters may sell merchandise and keep 100% of merchandise profits.
6. Please review the Tech Specs. Any special technical requirements can be discussed in advance with our Production Manager to provide an accurate estimate for your event.

**If you have any questions about our Rental Policies, please contact Stephanie Kingsbury, Business Manager at [skingsbury@growingstage.com](mailto:skingsbury@growingstage.com) or call (973) 721-6633.**